



University of New Haven

POLICIES AND PROCEDURES

Policy Title:
**Unmanned Aircraft Systems
(Drones) Policy**

Policy No.: 8005
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Responsible Office: Department of Public Safety
Responsible Official: Associate VP of Public Safety & Administrative Services

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Introduction:

Scope

This policy applies to all members of the university community, including but not limited to employees, students, clubs, organizations, vendors and any other individuals who may wish to operate a drone, as part of their employment or any university-related research or activity. Any person operating a drone on any university owned or controlled property is personally responsible for complying with Federal Aviation Administration (FAA) regulations, and any other local, state and federal laws and University of New Haven policies.

Policy Statement

This policy has been enacted in order to protect and safeguard the safety, security, and privacy of students, faculty, staff, visitors, and all other individuals that may come to the campuses of UNH, or to any other property, owned or controlled by UNH. Exceptions may be made for

official University of New Haven institutional use, or for University sponsored research and/or teaching use. Those exceptions will be delineated by the Department of Public Safety and Administrative Services, and approval will be granted on an individual basis by the Associate Vice President (AVP) for Public Safety and Administrative Services. Drone usage on the University of New Haven property, if approved, must comply with all FAA rules and regulations, all local, state and federal laws, and any and all current University of New Haven policies.

Reason for the Policy

For the safety, security and privacy of all University of New Haven (UNH) students, faculty, staff, and any visitors or contractors on any UNH campus, this policy establishes requirements and prohibitions for the safe operation of Unmanned Aircraft Systems (UAS), hereinafter to be referred to as a *drone* - on any property owned or controlled by UNH and has been implemented to insure compliance with any and all local, municipal, state, Federal Aviation Administration (FAA) laws, and any University of New Haven policies.

The Policy Sections:

8005.1 Definitions

(a) **Drone.** For the purposes of this policy, the term drone is an unmanned aircraft (UA) or unmanned vehicle, unmanned remote control and free flight helicopters, airplanes, mechanically propelled or propellant guided balloons and rockets, of any size and weight along with all of the associated support equipment, control station, data links, telemetry, communication and navigation equipment, etc... necessary to operate any of the foregoing objects.

(b) **Federal Aviation Administration (FAA).** The FAA is responsible for the safety of civil aviation. Roles include:

- Regulating civil aviation to promote safety

- Encouraging and developing civil aeronautics, including new aviation technology
- Developing and operating a system of air traffic control and navigation for both civil and military aircraft
- Researching and developing the National Airspace System and civil aeronautics
- Developing and carrying out programs to control aircraft noise and other environmental effects of civil aviation
- Regulating U.S. commercial space transportation

8005.2 Prohibitions- include, but are not limited to, the following

- (a) **Recreational Use**. The use of drones on, or in, any UNH property is strictly prohibited unless it has been determined that said use is for research, teaching, or legitimate business operations. Any representative of an organization planning to use a drone on UNH property must contact and gain written approval from the AVP of Public Safety and Administrative Services, prior to activation.
- (b) When operating a drone for purposes of recording or transmitting visual images, operators must take all reasonable measures **to avoid operation within areas normally considered private.**
- A drone shall **not** be used to monitor or record areas where there is a **reasonable expectation of privacy** in accordance with accepted case law and social norms. These areas include, but are not limited to restrooms, locker rooms, individual residential rooms, or in close proximity to windows, changing or dressing rooms.
 - A drone shall **not** be used to monitor or record sensitive institutional or personal information which may be found, for example, on an individual's workspace, or on a computer or other electronic displays.
 - A drone shall not be flown over people, except for those directly involved in the flight, and may not be operated above public open air events, including crowds

or sporting events, or above thoroughfares.

The above prohibitions should not be considered an exhaustive list, but should serve as examples.

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This Policy's Contact Person:

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