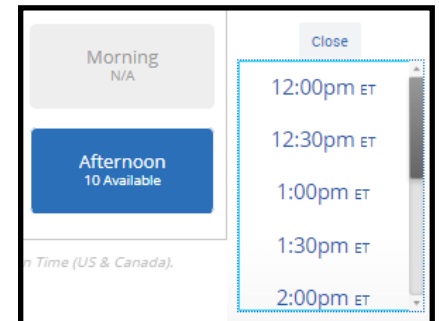# NAVIGATE

University of New Haven

Schedule an appointment with Student Employment Office

1. Download the Navigate App to your phone or access Navigate online

2. On the Student Homepage, select the Appointments link and click Schedule an Appointment to begin

3. Select the Reason for the appointment:
   > Appointment Type: **Student Services**
     > Services: **Student Employment and Payroll** options

4. Select **Find Available Time**

Find Available Time

5. Select the Location and Available Time:
   > Some services are only at **SEO - Bergami Hall**
   > Some services are only at **SEO - Zoom**

6. Choose the day and time that fits your schedule

	Close
Morning N/A	12:00pm ET
	12:30pm ET
Afternoon 10 Available	1:00pm ET
	1:30pm ET
n Time (US & Canada).	2:00pm ET

7. Review the appointment details, provide additional comments, and set email and/or text reminders for the appointment

GET IT ON Google Play

Download on the App Store

NAVIGATE Click here to access Navigate via the web

For more information about Navigate for students, visit
https://mycharger.newhaven.edu/web/mycharger/for-students